

PERSONNEL / WAYS & MEANS COMMITTEE

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MEMBERS

Ralph Tillotson, Terry Collins
Committee of the Whole

MEETING LOCATION

City of Adrian Chambers
159 E. Maumee Street
Adrian, MI 49221

Minutes: Tuesday, September 7, 2021 – 10:03 a.m.

Present: Commissioners Collins, Bolton, Bales, Goetz, Jenkins-Arno, Lapham, Stimpson, Tillotson, and Wittenbach

Also Present: Sheriff Bevier, Burke Castleberry, Jenny Escott, Lynne Punnett, Kim Murphy, Martin Marshall, Scott Holtz, Burke Castleberry, Jen Ambrose, Erin VanDyke, and Rebecca Borton

I. APPROVAL OF MINUTES

Motion by Bolton, seconded by Wittenbach, to approve the minutes of the August 10, 2021, meeting. Motion carried.

II. PERSONNEL BUSINESS

A. Employment Changes: The August report was available.

B. Other Personnel Business: There was no other personnel business.

III. WAYS AND MEANS BUSINESS

A. Finance Reports: Administrator Marshall reviewed the finance reports. Revenues are at 45% and expenses are at 65%; the benchmark is 67%.

The status of several funds were reviewed including the general fund balance, marine law, law enforcement training, and homeland security.

B. Fourth Quarter Allotment

Motion by Goetz, seconded by Wittenbach, to approve the 4th Quarterly Allotment of Appropriations by way of resolution. Motion carried.

C. Lenawee Transportation: Lenawee Transportation Corporation submitted two contracts for approval.

Re-Revised Sec 5311 2017-0080 P5 R2: This is a 2nd revision for the purchase office furniture and facility improvements through Federal and State grants.

Motion by Stimpson, seconded by Bales, to authorize the Chairperson of the Board of Commissioners and the County Clerk to execute Project Authorization MDOT Contracts 5311 2017-0080 P5 [Resolution #2021-024].

2017-0080 P1: This is for the purchase of one bus, bus tires, and terminal/office equipment through Federal and State grants.

Motion by Collins, seconded by Wittenbach, to authorize the Chairperson of the Board of Commissioners and the County Clerk to execute Project Authorization MDOT Contracts 5311 2017-0080 P5 R2 and 2017-0080 P21 [Resolution #2021-025]. Motion carried.

There was discussion regarding the bus cost difference listed on the contracts.

D. Committee Referrals/Recommendations

LISD/MSD Contract: The Criminal Justice Committee has reviewed and is recommending approval of the educational programming agreement between LISD and Maurice Spear Campus. This is a formal agreement to outline the responsibilities of an ongoing arrangement between the two. M. Marshall clarified that the Day Program is only available for court-ordered students.

Motion by Bolton, seconded by Collins, to recommend approval of the educational programming agreement between LISD and Maurice Spear Campus. Motion carried.

There was interest expressed on how MI school funding is handled with students that are detained at Maurice Spear Campus.

E. Campus Projects: M. Marshall reported that the old courthouse renovation is nearing completion. The interior is going through final inspections while the exterior landscaping and concrete has begun. There are no updates on the installation of the interior dome.

F. Other Ways & Means Business: An extension had been granted by the State of Michigan and M. Marshall reported that the County audit was submitted to the State on August 21st. The Audit will be presented to the Board of Commissioners at the full board meeting tomorrow.

IV. CONSENT AGENDA

A. Constitution Week Proclamation: Constitution Week is September 17 – 23.

V. PUBLIC COMMENT

There was no public comment.

VI. ADJOURNMENT

Motion by Goetz, seconded by Bolton, to adjourn the meeting at 10:33 a.m. Motion carried.