

IT / EQUALIZATION COMMITTEE

Kimberly L. Murphy
County Administrator

301 N. Main St, Adrian, MI 49221
p: 517-264-4508 | f: 517-264-4512
lenawee.mi.us



MEMBERS

Dustin Krasny, Nancy Jenkins-Arno, Ralph Tillotson

MEETING LOCATION

Chambers
301 N. Main Street
Adrian, MI 49221

AGENDA: Thursday, March 2, 2023 – 1:30 p.m.

- I. Approval of Minutes – February 2, 2023**
- II. Information Technology**
 - A.** Finance Report
 - B.** IT Report
 - C. REQUEST:** Computer Replacement Program
 - D. REQUEST:** Microsoft Datacenter Upgrade
 - E. REQUEST:** Microsoft Office Upgrade
 - F.** Department Reports / System Concerns
 - G.** Updates / Other Business
- III. Equalization**
 - A.** Updates / Other Business
- IV. Public comment**
- V. Adjournment**

February 24, 2023

Capital Fund - Technology Division

Proj #	Open Projects	Prior Year budget	Prior Expenses	Current Budget	Current Year Expense Total	BALANCE
TECH2102	Cisco Phone Refresh	50,000.00	6,761.48	43,238.52	-	43,238.52
TECH2204	Badge/Card Printer/Software	7,000.00	6,954.35	45.65	35.00	10.65
TECH2205	Access Control Project	10,000.00	9,225.00	775.00	805.00	(30.00)
TECH2210	Access Control Judicial Project	30,000.00	-	30,000.00	750.00	29,250.00
TECH2302	NextRequest FOIA Software			10,776.00	-	10,776.00
TECH2303	2023 Computer Replacement			50,000.00	-	50,000.00
2023 Closed Projects						
Total Expenses		97,000.00	22,940.83	134,835.17	1,590.00	133,245.17
QUARTERLY APPROPRIATION				165,000.00	41,250.00	123,750.00
+/-						-
NET CHANGE IN FUND				30,164.83	39,660.00	(9,495.17)

Standing of Capital Fund: Technology as of February 24, 2023		401.901.853
Beginning fund balance:	341,999.32	
2022 Appropriations:	41,250.00	
2022 expenses:	1,590.00	
Current fund balance	381,659.32	



Information Technology Work Report

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For the month of
March 2023

Project Name	Current and Projected Status											
CIP - 2023 Computer Replacement Program			○									
CIP - 2023 MS Office Upgrades			○									
CIP - 2023 MS Datacenter Upgrade			○									
2021 CIP- Lenawee County Cisco System Refresh	●	●	●									
2019 CIP PA SQL Upgrade (Onbase software update)	●	●	●									
2022 Tyler Public Safety Upgrade/Update	●	●	✓									
CIP - 2022 Computer Replacement Program	●	●	✓									
CIP - 2022 Server Replacement - 2 Servers	○	○	○									
CIP - 2022 ID/Badge Card Printer and Software	●	●	✓									
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Active On Hold/No Action Completed/Closed Canceled												

[illegible]



LENAWEE COUNTY
MICHIGAN

Action Request Form

To: IT/Equalization Committee

Date of meeting: March 2, 2023

FROM: Benjamin Ricker

Title: 2023 CIP Computer Replacement

DEPT: Information Technology

Description of request	Summary: CIP Annual Allocation for Computer Replacement Program Request: To approve a fund allocation for the computer replacement program not to exceed \$60,000 out of the IT Division of the Capital Improvement Plan.
Amount Requested:	\$60,000
Account Number:	401.901-855
List Attachments:	

Prepared by	Benjamin Ricker
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Upcoming agenda items shall be reported to the Administrator at least seven **(7) days prior** to the meeting. All supporting information shall be submitted to the Administrator's Office no later than **3:30 pm the day preceding** the meeting, or by noon on the day of scheduled evening meetings. Exceptions may only be approved by the Chairperson, or in his/her absence, the Vice Chairperson of that Committee.



LENAWEE COUNTY
MICHIGAN

Action Request Form

To: IT/Equalization Committee

Date of meeting: March 2, 2023

FROM: Benjamin Ricker

Title: 2023 CIP MS Datacenter Upgrade

DEPT: Information Technology

Description of request	Summary: CIP Microsoft Datacenter License Upgrade Request: To approve a fund allocation for 3 Microsoft Datacenter license upgrades from standard to "Software Assurance", not to exceed \$60,000 out of the IT Division of the Capital Improvement Plan.
Amount Requested:	\$60,000
Account Number:	401.901-855
List Attachments:	

Prepared by	Benjamin Ricker
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LENAWEE COUNTY
MICHIGAN

Action Request Form

To: IT/Equalization Committee

Date of meeting: March 2, 2023

FROM: Benjamin Ricker

Title: 2023 CIP Microsoft Office Upgrade

DEPT: Information Technology

Description of request	Summary: CIP Microsoft Office Upgrade Request: To approve a fund allocation for Microsoft Office Upgrades on approximately 70 old versions to the newest version, not to exceed \$25,000, out of the IT Division of the Capital Improvement Plan.
Amount Requested:	\$25,000
Account Number:	401.901-855
List Attachments:	

Prepared by	Benjamin Ricker
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IT Division

Building	Project Description	Estimated Capital Fund Expenditure	Estimated Expenditure From Other Source
#			
Complex	Computer Replacement Program (annual allocation)	\$50,000.00	
	Server Replacement - 2 Servers to replace 4-6 aging servers	\$60,000.00	
	New ID Badge / Card Printer and Software	\$7,000.00	
	Convert Log Server from KIWI syslog server to ELK Stack and Update Hardware (more drives)	\$5,000.00	
	Begin converting older access control systems to new enterprise systems (mostly labor to migrate)	\$10,000.00	
Building/Grounds	13 IPADs	\$11,050.00	
Medical Examiner	2 new laptops with appropriate software and accessories; 2 new scanners; 1 new laserjet printer; 2 new headsets	\$9,900.00	
	Contingency	\$20,000.00	
	2022 I.T. Projects:	\$172,950.00	\$0.00
#			
Complex	Computer Replacement Program (annual allocation)	\$60,000.00	
	Microsoft Office Upgrade -	\$25,000.00	
	Replace approximately 70 Office licenses with the newest version		
	Microsoft Datacenter Upgrade	\$60,000.00	
	Upgrade 3 Microsoft Datacenter licenses from standard to "Software Assurance" subscriptions		
	Buy 3 more Microsoft Datacenter "Software Assurance" subscriptions		
	Contingency	\$20,000.00	
	2023 I.T. Projects:	\$165,000.00	\$0.00