

IT / EQUALIZATION COMMITTEE

Martin D. Marshall
County Administrator

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lenawee.mi.us



MEMBERS

Chris Wittenbach, John Lapham, Dawn Bales

AGENDA: Thursday, June 3, 2021 – 1:30 p.m.

**In compliance with the State of Michigan authorization of electronic meetings,
this meeting will be held via ZOOM*

Join Zoom Meeting

<https://us02web.zoom.us/j/86705981619?pwd=Ui9WVjNCNlklakFDTet3ZHZBWw9HUt09>

Meeting ID: 867 0598 1619

Passcode: 482192

Phone In

(877) 853-5247 US Toll-free

(888) 788-0099 US Toll-free

I. Approval of Minutes – May 6, 2021

II. Information Technology

- A. Finance Report
- B. Department Reports / System Concerns
- C. IT Report
- D. Updates / Other Business
 - Credit Card Report

III. Equalization

- A. Updates / Other Business

IV. Adjournment

Capital Fund - Technology Division
June 1, 2021

Proj #	DESCRIPTION	BUDGET	PTD	BALANCE
REVENUE PROJECTS				
CPTECH 2101	Quarterly Appropriation	270,000.00	135,000.00	135,000.00
		<u>270,000.00</u>	<u>135,000.00</u>	<u>135,000.00</u>
EXPENSE PROJECTS				
CPTECH 1801	Fiber Network Upgrade	25,000.00	21,232.81	3,767.19
CPTECH 1902	VIQ Courtroom Project	91,115.29	67,457.48	23,657.81
CPTECH 1904	JUD Bldg - Camera Upgrade	15,000.00	11,078.50	3,921.50
CPTECH 2102	CISCO Phone Refresh	50,000.00	-	50,000.00
CPTECH 2103	2021 UPS Replacement	15,000.00	10,754.55	4,245.45
CPTECH 2104	Detective Room Video Jail	35,000.00	-	35,000.00
CPTECH 2105	2021 Computer Replacement	50,000.00	20,197.89	29,802.11
CPTECH 2106	2021 Server Replacement	60,000.00	56,976.36	3,023.64
CPTECH 2107	2021 License Renewal	40,000.00	-	40,000.00
CPTECH 2108	Ditigal Microfilm Scanner	6,665.00	6,665.00	-
		<u>387,780.29</u>	<u>194,362.59</u>	<u>193,417.70</u>
NET CHANGE IN FUND		(117,780.29)	(59,362.59)	(58,417.70)

Standing of Capital Fund: Technology Division as of 06/01/2021

Beginning fund balance:	277,472.07	(unaudited)
2021 revenues:	135,000.00	
2021 expenses:	<u>66,388.38</u>	
Current fund balance	346,083.69	



Information Technology Work Report

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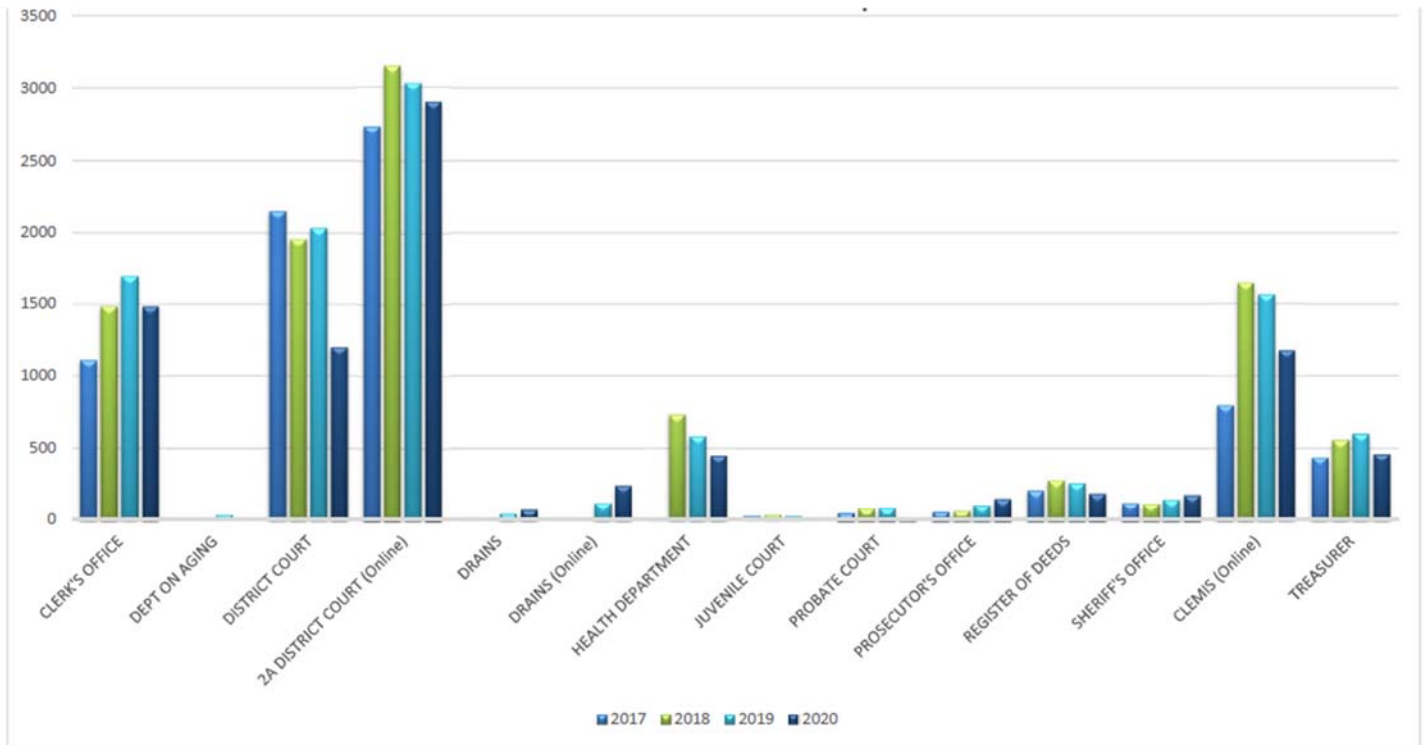
For the month of
May 2021

IT Department Overview		1998	2008	2010	2011	2012	2013	2014	2015	2017	2018	2020	2021
IT Director	MR	1	1	1	1	1	1	1	1	1	1	1	1
IT Full-Time Employee's	MR	3	4	4	4	4	4	4	4	4	4	4	4
IT Part-Time Employee or Contract	MR	1	1	2	2	1	1	1	1	1	1	1	1
Buildings (with Lenawee IT resources)	MR	?	12	13	15	15	15	15	15	18	19	19	19
PC's/Workstations	BeR	125	270	398	402	404	392	392	399	410		550	
Internal Users (FTE)	MR	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	365	371	
Internal User (PT)	MR	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	233	185	
External Users (Citrix,MDT,Election,Public Term, VPN)	BeR	30	81	98	98	98	98	108	No Audit	244	379	415	
Servers/PC hosting Applications	BeR	3	25	40	40	40	40	55	97	No Audit	No Audit	No Audit	
Switches / Router / Voice Gateways	BiR	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	20?	44
Cameras	MH	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	20+?	40
Networked Printers/Copiers	BeR	40	85	113	90	106	129	129	127	138	No Audit	180	
Applications	BeR	33	74	103	103	103	103	113	No Audit	163	No Audit	175	
Firewalls	MR	1	5	5	4	4	4	2	3	3	3	4	4
Video Conferencing	MH	0	3	6	6	6	6	8	No Audit	9	9	12	14
Phones/Faxes/Virtual Phones	MH	0	583	600	600	600	600	600	609	616	No Audit	514	598
Directory Numbers	MH	0	784	814	814	814	814	814	839	1157	No Audit	1230	1232
Voice Mail Users	MH	0	418	490	490	490	490	490	451	471	No Audit	424	424
Wireless Cell/Data Cards	EM	0	130	202	202	202	202	127	No Audit	153	No Audit	No Audit	
Access Points	BiR	0	3	3	4	7	31	35	30	32	No Audit	54	54
Storage Area Networks (SAN)	MR	0	2	4	6	6	6	8	8	4	5	4	4
Battery Backup UPS (includes towers)	MH	3	22	24	22	22	22	24	24	41	No Audit	43	43
Radio Towers with IT resources	BiR	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	No Audit	11	11	11	11
Budgeted Positions	MR	540	663	668	634	587	594	No Audit	No Audit	No Audit	No Audit	No Audit	

G2G Credit Card Comparison

	2017		2018		2019		2020	
	# OF TRANS	AMOUNT	# OF TRANS	AMOUNT	# OF TRANS	AMOUNT	# OF TRANS	AMOUNT
ONLINE								
2A DISTRICT COURT								
CRIMINAL FINES	547	\$ 108,471.68	724	\$ 132,980.44	628	\$ 125,158.96	674	\$ 151,376.81
TRAFFIC FINES	2180	\$ 327,787.41	2422	\$ 366,353.72	2399	\$ 350,063.53	2225	\$ 370,657.25
CLEMIS								
CITATIONS	799	\$ 100,160.00	1646	\$ 206,060.00	1563	\$ 198,640.00	1178	\$ 147,725.00
DRAINS								
WATER & SEWER	0	\$ -	0	\$ -	116	\$ 12,667.84	239	\$ 21,563.28
OTC								
CLERK'S OFFICE								
CPL	285	\$ 31,324.00	323	\$ 36,310.00	335	\$ 37,943.00	606	\$ 65,947.00
CERTIFIED COPIES	473	\$ 10,137.00	761	\$ 15,931.50	893	\$ 18,905.00	594	\$ 12,992.00
CIR CT COPIES	84	\$ 1,149.00	92	\$ 1,123.00	112	\$ 1,458.00	36	\$ 520.00
CIR CT CERT COPIES	68	\$ 1,110.00	58	\$ 1,010.00	78	\$ 1,344.00	21	\$ 492.00
DBA	38	\$ 425.00	34	\$ 380.00	55	\$ 703.00	31	\$ 525.00
DIVORCE KIT	60	\$ 2,192.50	54	\$ 2,045.00	56	\$ 2,120.00	23	\$ 855.00
MARRIAGE LICENSE	88	\$ 1,850.00	134	\$ 2,890.00	149	\$ 3,262.00	143	\$ 3,290.00
NOTARY	9	\$ 90.00	24	\$ 235.00	14	\$ 170.00	28	\$ 300.00
OTHER	2	\$ 15.00	4	\$ 833.00	3	\$ 186.00	1	\$ 10.00
DEPT ON AGING								
GENERAL	0	\$ -	14	\$ 2,740.50	32	\$ 2,631.50	7	\$ 363.00
DISTRICT COURT								
COURT FEE	1969	\$ 329,071.97	1769	\$ 293,781.69	1856	\$ 328,656.22	1159	\$ 237,949.12
CVL FEE	182	\$ 9,864.00	190	\$ 9,913.00	178	\$ 8,140.00	39	\$ 2,005.00
DRAINS								
MISC FEES	0	\$ -	1	\$ 80.00	6	\$ 2,790.04	1	\$ 117.00
SEWER PERMITS	0	\$ -	0	\$ -	2	\$ 3,100.00	0	\$ -
SOIL EROSION	0	\$ -	0	\$ -	5	\$ 1,200.00	3	\$ 750.00
WATER & SEWER	0	\$ -	1	\$ 55.00	29	\$ 2,747.61	64	\$ 9,419.27
HEALTH DEPARTMENT								
ENVIRON HEALTH	8	\$ 140.00	599	\$ 47,644.13	466	\$ 49,319.75	375	\$ 66,180.20
HEALTH CLINIC	1	\$ 185.00	136	\$ 7,353.57	121	\$ 5,468.08	77	\$ 3,154.99
DONATION	0	\$ -	1	\$ 10.00	0	\$ -	0	\$ -
JUVENILE COURT								
JUV COURT FEES	13	\$ 740.00	21	\$ 1,508.00	21	\$ 2,500.59	9	\$ 1,800.00
COPIES	7	\$ 460.00	6	\$ 317.90	0	\$ -	1	\$ 200.00
PROBATE COURT								
COPIES	20	\$ 1,301.00	14	\$ 216.00	28	\$ 971.00	2	\$ 14.00
ESTATE FEES	15	\$ 1,670.00	33	\$ 2,822.00	16	\$ 1,526.00	0	\$ -
GUARDIANSHIP FEES	6	\$ 831.00	14	\$ 1,132.00	32	\$ 2,730.00	4	\$ 609.00
MISC FEES	8	\$ 443.00	19	\$ 382.00	6	\$ 871.00	0	\$ -
PROSECUTOR'S OFFICE								
DISCOVERY FEE	24	\$ 439.43	34	\$ 1,271.00	63	\$ 929.38	104	\$ 2,519.00
DIVERSION FEE	12	\$ 1,859.00	4	\$ 1,005.00	2	\$ 645.00	4	\$ 1,660.00
JAIL REIMB PROGRAM	24	\$ 7,017.60	26	\$ 2,182.08	41	\$ 8,136.64	40	\$ 7,528.54
REGISTER OF DEEDS								
COPIES	68	\$ 1,469.00	78	\$ 696.00	72	\$ 745.00	44	\$ 542.00
OTHER	10	\$ 1,872.60	29	\$ 3,388.60	25	\$ 1,953.60	11	\$ 1,182.80
RECORDING FEES	129	\$ 5,618.90	173	\$ 7,388.80	162	\$ 6,235.00	130	\$ 6,701.10
SHERIFF'S OFFICE								
ACCIDENT REPORT	2	\$ 59.75	0	\$ -	2	\$ 104.37	0	\$ -
FINGERPRINTS SCAN	91	\$ 2,627.25	95	\$ 3,606.75	103	\$ 2,987.50	118	\$ 2,745.75
FOIA	0	\$ -	0	\$ -	1	\$ 93.97	2	\$ 69.10
GUN PERMIT	8	\$ 45.00	4	\$ 55.00	13	\$ 100.00	22	\$ 170.00
JAIL PAYMENT	1	\$ 5.00	0	\$ -	0	\$ -	0	\$ -
SEX OFFENDER REG	19	\$ 1,050.00	17	\$ 850.00	26	\$ 1,404.75	32	\$ 1,560.00
TREASURER								
COPIES	9	\$ 44.50	5	\$ 8.00	9	\$ 57.00	6	\$ 27.50
DELINQUENT TAXES	108	\$ 80,489.60	120	\$ 108,376.45	136	\$ 107,546.45	120	\$ 134,542.84
DOG LICENSE	289	\$ 4,131.56	384	\$ 6,945.00	418	\$ 6,005.00	298	\$ 5,435.00
SUMMER TAXES	30	\$ 19,354.77	47	\$ 27,656.57	35	\$ 18,492.51	38	\$ 25,777.70
TOTALS	7686	\$ 1,055,501.52	10110	\$ 1,297,536.70	10307	\$ 1,320,709.29	8509	\$ 1,289,276.25

Number of Credit Card Transaction per Department per Year



Total number of Transactions & Total Amounts

