

CRIMINAL JUSTICE COMMITTEE

Kimberly L. Murphy
County Administrator

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MEMBERS

Terry Collins, Dustin Krasny, Karol "KZ" Bolton

MEETING LOCATION

Chambers
301 N. Main Street - Adrian, MI

Agenda: Thursday, March 7, 2024 – 10:00 a.m.

Present: Commissioners Collins, Bolton, Krasny, Tillotson, and Van Doren

Also Present: Administrator Kim Murphy, Deputy Administrator Shannon Elliott, Marketing & Communications: Jen Ambrose, Administrative Coordinator Carissa Zubke, Court Administrator Ciara McGrane, Deputy Prosecutor Allison Arnold, Emergency Management Coordinator Craig Tanis, David Panian (Daily Telegram), Chief Public Defender John Glaser, Undersheriff Jeff Ewald, Building & Grounds Superintendent Tim Mehan, Captain Jacob Pifer, MSC Director Rod Weaver, Community Development Coordinator Francine Zysk

I. **Approval of Minutes** – February 1, 2024

Motion by Bolton, seconded by Krasny, to approve the minutes of February 1, 2024 meeting. Motion carried.

II. **Finance Reports**- Administrator Murphy reviewed the finance reports. Currently three projects remain open. The cash fund balance is approximately \$64,000.

III. **Sheriff** – Included in the packet are the jail count reports and the Sheriff report mostly contains information about the purchase of the digital evidence software. Undersheriff introduced Captain Pifer, to give the Cellebrite presentation.

- i. **Request:** Approval to purchase Cellebrite (digital evidence software)- Captain Pifer shared that in many criminal cases, there is some sort of digital evidence, that needs to be downloaded for prosecution. Currently, they work with Michigan State Police to download evidence and on average have a six-month waiting list. The purchase of Cellebrite will provide the opportunity to securely download digital evidence in-house, enabling prosecution to happen faster. There will be one dedicated detective assigned to digital evidence downloads. Captain Pifer shared they have partnered with RHINO, who purchased the forensic computer to download evidence to. The primary use for this software will be utilized for the prosecution of felony cases.

Motion by Bolton, seconded by Krasny, to recommend to the Personnel Ways & Means committee for purchase of Cellebrite, in the amount not to exceed \$39,000. Motion carried.

IV. **Prosecuting Attorney**- Deputy Prosecutor Arnold shared her printed report in the absence of Chief Prosecutor Wyse. Deputy Arnold stated they have a new office

manager transitioning into the office and she is doing a wonderful job. Victim Right's numbers seem to not be accurately reflected on their report and they are still working on recording those in the new computer system.

- V. Public Defender-** Chief public defender Glaser shared office printed report, which included that they have 363 open felony cases and 308 misdemeanor cases. Also, new staff member Emily White will be joining the team March 18, 2024. Emily will be assisting clients in connecting with housing, substance abuse treatment, mental health, and employment services. They have found this assistance is something neighboring counties have implemented in the public defender's office, and plan to join in the efforts.
- VI. Emergency Management** – Coordinator Tanis stated the STOP grant requirements have been met and they are clear to begin grant activities. Trainings will soon be organized at local school districts. Also, a submission for an Intelligence & information sharing grant is being made. The grant is for \$40,000 and the intelligence will interact with the Cellebrite digital evidence software, for criminal prosecution.
- VII. Medical Examiner** – Office Manager Palmani was unable to attend and Deputy Elliott reviewed packet on her behalf. January was a record month at their office. Palmani would like to commend the investigators and staff for their dedication and hard work.
- VIII. Courts-** Deputy Clerk McGrane reported the action plan for the new Extreme Risk Protection Act has been put in place, with the help of other judicial departments. McGrane is thankful the plan has not needed to be exercised.
- IX. Maurice Spear Campus** – Rod Weaver shared they have three students preparing for graduation this year. Currently there are 34 residents at MSC, 15 being out of county. Juveniles in open unit continue to work at Goodwill, attend summer school, are involved in upcoming parades, and will plan to work at the Faster Horses concert event.
- X. Updates & Other Business-** No other business discussed.
- XI. Public comment** – There was no public comment.
- XII. Adjournment**

Motion by Bolton, seconded by Krasny, to adjourn the meeting at 10:18am. Motion carried.