

LENAWEE COUNTY HEALTH DEPARTMENT BOARD OF HEALTH

Members

John Tuckerman – Chair
Dr. Lorrie Tritt – Vice Chair
Lee Ann Minton
Commissioner Terry Collins
Aimrie Ream-Taylor
Courtney Kaufman – Secretary

Meeting Location

Chambers
301 N. Main Street
Adrian, MI 49221

Minutes: Wednesday, January 17, 2024 – 4:00 PM

Present: Commissioner Terry Collins, Aimrie Ream-Taylor, John Tuckerman, Dr. Lorrie Tritt, LeeAnn Minton

Also Present: Monica Hunt, Kasee Johnson, Courtney Kaufman, Susie Dice, Natalie Johnson,
Nicole Hanna, Jaime Greenwald, Administrator Kimberly Murphy

CALL TO ORDER

The January 17, 2024, Board of Health (BOH) meeting was called to order at 4:00 PM by BOH Chair John Tuckerman.

APPROVAL OF AGENDA

Motion by Commissioner Collins supported by Dr. Lorrie Tritt, to approve the January 17, 2024, BOH agenda as presented. Motion carried, 5-0.

APPROVAL OF MINUTES

Motion by Dr. Lorrie Tritt supported by Commissioner Collins, to approve the December 15, 2023, BOH meeting minutes as presented. Motion carried, 5-0.

REVIEW OF MONTHLY VOUCHER LIST

Accounts Payable (AP) Invoice Report [December 2023] – The monthly AP Invoice Report (full text on file), was reviewed.

Motion by Dr. Lorrie Tritt supported by Commissioner Collins, to accept the December 2023 Accounts Payable Report as explained. Motion carried, 5-0.

HEALTH OFFICER'S REPORT

Monica reported that the Workforce Development plan was finalized at the end of 2023, and an assessment will be distributed to staff to identify any gaps. Monica will provide the board with this five-year workforce plan. Monica has been working on grant-funded projects that include the replacement of the server, purchasing 29 new computers, and installing new cubicles in the Environmental Health and Nursing departments. Monica added that the department was awarded the CDC Infrastructure grant, which will be used to improve the department over the next four years.

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OLD BUSINESS

No discussion

NEW BUSINESS

Election of Officers

Motion by Commissioner Collins supported by Lee Ann Minton, to keep BOH officers the same as previous year to serve at current capacities. Motion carried, 5-0.

Chair- John Tuckerman

Vice-Chair – Dr. Lorrie Tritt

Secretary – Courtney Kaufman (per county job description)

PROGRAM REPORTS

Personal Health – Natalie reviewed the PHN Report for December 2023 (full text on file). Natalie stated that the clinic has hired a Nurse Practitioner and hopes to satisfy caseloads. Clinic staff began providing RSV immunizations to newborns, which is a new practice for the clinic. The LCHD is participating with 10 other organizations to provide prenatal and infant resources, including an opportunity to receive a new car seat at no cost.

Environmental Health – Kasee reviewed the December 2023 *Well & Septic/Food Service Monthly Statistics* (full text on file). Kasee provided an update on the increasing number of well and septic system applications that were received in December. The Sanitarian I position has been filled. Kasee reported that waste hauling and the Recycling Center are both operating smoothly.

Emergency Preparedness – Susie reported that staff had fit testing done for N95 respirators by an outside vendor. Susie reported that information on warming shelters was shared with the public on social media due to the cold temperatures.

Financial – Jaime reported that the first quarter has just ended. Jaime provided the fee schedule for the vaccines and discussed the reflected changes. Discussion followed.

PUBLIC COMMENT

No Public comment

ADJOURNMENT

The Lenawee County BOH meeting was adjourned at 4:22 PM by BOH Chair John Tuckerman.

Respectfully submitted,

Lenawee County Board of Health
John Tuckerman, BOH Chair
Courtney Kaufman, BOH Secretary

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