



LENAWEE COUNTY HEALTH DEPARTMENT

MINUTES
Board of Health
May 19, 2021

**** Meeting held via Zoom ****

Present: John Tuckerman, John Frye, Terry Collins, Lee Ann Minton, Dr. Lorrie Tritt

Also Present: Martha Hall, Monica Hunt, Kasee Johnson, Susie Dice, Angie Carlton, Marty Marshall

CALL TO ORDER

The May 19, 2021 Board of Health (BOH) meeting was called to order at 4:00 pm by BOH Chair John Tuckerman.

APPROVAL OF AGENDA

Motion by Dr. Lorrie Tritt supported by Terry Collins, to approve the May 19, 2021 BOH agenda as presented. Motion carried, 4-0.

APPROVAL OF MINUTES

Motion by Dr. Lorrie Tritt supported by Terry Collins, to approve the April 21, 2021 BOH meeting minutes as presented. Motion carried, 4-0.

REVIEW OF MONTHLY VOUCHER LIST

Accounts Payable (AP) Invoice Report [April 2021] – The monthly AP Invoice Report (full text on file), was reviewed. Clarification was requested on the following:

- *Vendor 12357 – Adrian Electric & Generator, paid by EFT #25630 for \$537.24 – Generator Panel Service in Merchant Building at Lenawee County Fairgrounds*
- *Vendor 10105 – Hoyden Creative Group LLC, paid by EFT #25935 for \$16,500.00 – Social Media/Website Management*
- *Vendor 6644 – Dale L. Smith P.C., paid by EFT #25811 for \$480.00 – Contractual Legal Services (Medina/Hudson Township)*
- *Vendor 14293 – Melissa Lautermilch, paid by check #395636 for \$45.92 – Prorated cell phone stipend*

There was discussion regarding the bidding process used for the recent vaccine marketing campaign. This project was handled by Hoyden. Moving forward, for similar projects, there will be further discussion with Hoyden to determine what process will be used.

Motion by Dr. Lorrie Tritt supported by Terry Collins to accept and approve the April 2021 AP Invoice Report as explained. Motion carried, 5-0.

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HEALTH OFFICER'S REPORT

COVID-19 – Both the positivity rate and number of cases per million continue to trend downward.

Vaccination Efforts – Vaccination clinics continue to be held at the Lenawee County Fairgrounds on a monthly basis. Two clinics have been held on Saturdays, the plan is to continue with that model moving forward. Smaller clinics are being held in communities throughout Lenawee County to make the vaccine accessible to all county residents. Last week, the Pfizer vaccine was made available to everyone 12 years and older. There was discussion regarding the recently updated CDC face mask recommendations.

OLD BUSINESS

Medina/Hudson Township – The case continues to move forward, dates are being set to complete inspections on the properties. The BOH will be kept apprised.

NEW BUSINESS – There was no new business to report.

PROGRAM REPORTS

Personal Health – *Monthly Clinic Statistics*: Natalie reviewed the PHN Monthly Statistics for April 2021, (full text on file). Natalie reported personal health clinics should resume normal operations by the 2nd week in June. Flu activity continues to be extremely low in the state of Michigan. Currently, there are 214 reported influenza cases in the state. Last year at this time, there were 35,732 reported influenza cases.

Environmental Health – *Monthly Well/Septic Reports*: Kasee reviewed the Well & Septic Permits/Applications for April 2021, (full text on file). Kasee referenced the high volume of well & septic applications and permits, as well as, new constructions for the month of April.

Monthly Restaurant Inspection Reports: Kasee reviewed the Monthly Restaurant Inspections for April 2021, (full text on file). Sanitarians continue to assist with various duties, including distributing vaccination promotional materials to local food establishments.

Additionally, tobacco vendor education was done last month.

At this time, there was brief discussion regarding returning to in-person meetings. Marty Marshall addressed the topic, stating that the Lenawee County Board of Commissioners extended the Emergency Order through July 31, 2021, which allows public bodies to conduct meetings virtually if a local state of emergency exists. The hope is to have solid data in the upcoming months to identify trends in cases.

Emergency Preparedness – No Emergency Preparedness report submitted. Susie reported she continues assisting with the registration process at the vaccine clinics, as well as, coordinating efforts at the health department covid testing site.

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Financial – The 2nd quarter financial report (full text on file) was reviewed. Monica reported most of the covid grants have been used, with the exception of supplemental immunization. It is expected that the maintenance of effort will be met this year.

PUBLIC COMMENT – None

ADJOURNMENT - The Lenawee County BOH meeting was adjourned at 4:43 PM by BOH Chair John Tuckerman.

Respectfully submitted,

Lenawee County Board of Health
John Tuckerman BOH Chair
Angie Carlton, BOH Secretary

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