



LENAWEE COUNTY HEALTH DEPARTMENT

MINUTES
Board of Health
March 17, 2021

**** Meeting held via Zoom ****

Present: John Tuckerman, John Frye, Terry Collins, Lee Ann Minton, Dr. Lorrie Tritt

Also Present: Martha Hall, Monica Hunt, Kasee Johnson, Susie Dice, Angie Carlton, Marty Marshall

Absent: Natalie Johnson

CALL TO ORDER

The March 17, 2021 Board of Health (BOH) meeting was called to order at 4:03 pm by BOH Chair John Tuckerman.

APPROVAL OF AGENDA

The following items were added under New Business to the March 17, 2021 BOH agenda:

- Returning to In-Person Meetings Discussion
- Food Service License Fee Proposal for 2021/2022

Motion by Lee Ann Minton supported by John Frye, to approve the March 17, 2021 BOH agenda as amended. Motion carried, 5-0.

APPROVAL OF MINUTES

Motion by John Frye supported by Lee Ann Minton, to approve the February 17, 2021 BOH meeting minutes as presented. Motion carried, 5-0.

REVIEW OF MONTHLY VOUCHER LIST

Accounts Payable (AP) Invoice Report [February 2021] – The monthly AP Invoice Report (full text on file), was reviewed. Clarification was requested on the following:

- *Vendor 12357 – Adrian Electric & Generator CO: paid by EFT #25066 for \$1,725.00 – Back-Up Generator Services for Vaccine Clinics at Fairgrounds*
- *Vendor 7119 – CivicPlus: paid by check #394690 for \$790.08 – Health Department Webpage Management*
- *Vendor 368 – Lenawee Transportation Corp: paid by EFT #25235 for \$1,600.00 – Rent for COVID Testing Site*

Motion by John Frye supported by Lee Ann Minton to accept and approve the February 2021 AP Invoice Report. Motion carried, 5-0.

HEALTH OFFICER'S REPORT

COVID-19 – As of 03/17/2021 there are 6235 confirmed cumulative cases of COVID-19 in Lenawee County, this is an increase of 443 cases since last month; there are 82 active cases. The

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percentage of COVID-19 tests returning positive continues to be on a downward trend. The epidemiologic risk in Lenawee County has changed from level "E" to level "D". The vaccination clinics continue to be held at the Lenawee County Fairgrounds, but have moved from the Agricultural Building to the Merchant Building; which is a much larger space, allowing vaccine distribution on a larger scale. In Lenawee County, 22.5% of the total population that is eligible to receive the vaccine have received at least one dose of vaccine; and 13.7% have been completely vaccinated.

Personnel – Todd Ashworth has accepted the Epidemiologist position. Todd's first day with the health department was March 15th.

OLD BUSINESS

Medina/Hudson Township – The property owner has requested to re-classify the property potentially as a utility building. The BOH will be kept apprised.

NEW BUSINESS

Returning to In-Person Meetings - There was discussion regarding resuming monthly in-person meetings. County Administrator Marty Marshall explained that the Lenawee County Board of Commissioners will discuss a possible extension of the current state of emergency at their April meeting. There will be further discussion in future meetings.

Food Service License Fee Proposal for 2021/2022 - Martha and Kasee presented the *Food Service License Fee Proposal for 2021/2022* for BOH approval. The proposal would allow Lenawee County local food service establishments that are renewing their food service license to receive a one-time fee reduction of 50%. Due to the pandemic, local food establishments have struggled to maintain operations. There was discussion.

Motion by Lee Ann Minton supported by Dr. Lorrie Tritt to approve the Food Service License Fee Proposal for 2021/2022 as presented. Motion carried, 4-1.

YES

John Tuckerman

Lee Ann Minton

Dr. Lorrie Tritt

Terry Collins

NO

John Frye

PROGRAM REPORTS

Personal Health – *Monthly Clinic Statistics*: Martha reviewed the PHN Monthly Statistics for February 2021, (full text on file). Martha reported an increase in cases with the school age population ages 0-19 years old.

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Environmental Health - *Monthly Well/Septic Reports*: Kasee reviewed the Well & Septic Permits/Applications for February 2021, (full text on file). Kasee reported things are in line with last year, and EH staff remain busy assisting at the vaccine clinics. Lee Ann inquired about a site plan for a proposed body art facility in Hudson. Kasee will follow up with Lee Ann and the Hudson City Manager.

Monthly Restaurant Inspection Reports: Kasee reviewed the Monthly Restaurant Inspections for February 2021, (full text on file).

Emergency Preparedness – No Emergency Preparedness report submitted. Susie reported she continues to assist with coordinating volunteers for the vaccine clinics and COVID testing site.

Financial – Monica reported additional grants have been received. Monica continues to coordinate scheduling for the vaccine clinics.

PUBLIC COMMENT – None

ADJOURNMENT - The Lenawee County BOH meeting was adjourned at 4:52 PM by BOH Chair John Tuckerman.

Respectfully submitted,

Lenawee County Board of Health
John Tuckerman BOH Chair
Angie Carlton, BOH Secretary

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